

IPC EXECUTIVE COMMITTEE MEETING MARCH 22, 2015

REVISED **ATTENDANCE POLICY** REGARDING EVERY 6 WEEK MEETINGS IN PEARL, MS

BEING AWARE THAT ALL PEARL MEETINGS ARE REQUIRED FOR ALL ACTIVE MARP MEMBERS AND THESE REQUIREMENTS ARE ESSENTIAL TO THE TIME OF YOUR CONTRACT WITH THE BOARD OF PHARMACY, THE INCREASE IN ABSENCES HAS FORCED NEW POLICIES AND ENFORCEMENT.

ABSENCES SHOULD BE AVOIDED BASED ON THE EARLY NOTIFICATION OF THESE MEETINGS

AN ABSENCE *MAY* BE EXCUSED IF WRITTEN NOTICE (VIA FAX TO THE MARP FAX NUMBER, 662-328-1423) IS GIVEN IN ADVANCE TO A PEARL MEETING, OR EMAILED TO:

[MARPRDD@AOL.COM](mailto:MARPRDD@AOL.COM) 7 DAYS PRIOR TO THE PEARL MEETING YOU WILL BE MISSING.

TEXT MESSAGES TO THE EXECUTIVE COMMITTEE MEMBERS WILL NOT BE ACCEPTED.

ALL REQUESTS FOR EXCUSED ABSENCES WILL BE REVIEWED BY THE EXECUTIVE COMMITTEE AND THE MEMBER WILL BE NOTIFIED IF THE ABSENCE HAS BEEN APPROVED AS EXCUSED.

TWO APPROVED EXCUSED ABSENCES WILL BE ALLOWED PER 5 YEARS – ALL SUBSEQUENT EXCUSED ABSENCES ABOVE THIS LIMIT WILL RESULT IN TIME BEING ADDED TO THE CONTRACT WITH MARP.

AT SUCH TIME AS MARP DEEMS IT NECESSARY TO ADD TIME TO YOUR CONTRACT DUE TO ANY REASON INCLUDING HAVING ABOVE THE LIMIT OF EXCUSED ABSENCES, THE BOARD OF PHARMACY WILL BE NOTIFIED.

AN ABSENCE WILL BE DEEMED UNEXCUSED IF NO ADVANCE WRITTEN NOTICE IS GIVEN, IF NO DOCUMENTATION OF YOUR EMERGENCY IS PROVIDED, AND IF YOU EXCEED THE NUMBER OF ALLOWED EXCUSED ABSENCES PER TIME FRAME (WHICH IS 2).

UNEXCUSED ABSENCES WILL RESULT IN 12 WEEKS BEING ADDED TO YOUR CONTRACT.

ALL DOCUMENTED EXTENSIONS TO YOUR CONTRACT ARE NOTED IN YOUR FILE AND KEPT TRACK BY JERRY FORTENBERRY. THE BOARD OF PHARMACY WILL BE NOTIFIED WHEN TIME IS ADDED DUE TO AN UNEXCUSED ABSENCE.

ONLY 2 APPROVED EXCUSED ABSENCES AND 2 UNEXCUSED ABSENCES WILL BE TOLERATED BEFORE THE BOARD OF PHARMACY IF NOTIFIED THAT YOU ARE IN VIOLATION OF YOUR CONTRACT WITH MARP AND FURTHER ACTION SHOULD BE TAKEN.

THE ANNUAL MARP SEMINAR IS A REQUIRED FUNCTION. THE BOARD OF PHARMACY WILL BE NOTIFIED AND UP TO ONE YEAR MAY BE ADDED TO YOUR CONTRACT SHOULD YOU NOT ATTEND.

